

NOTICE

Thank you for choosing our practice. We are looking forward to welcome you.

Please take time to read the following:

General:

- The child should be prepared with caution before the assessment appointment. Please **do not** tell the child that he/she is coming to play as this will lead to disappointment. The assessment procedure is very structured and is conducted at a table. We usually recommend that the parent tell the child that he/she is visiting someone that is not a doctor, teacher or dentist, but merely someone who would like to get to know them better and find out how they are doing. There are therefore no right or wrong answers. Children are usually quite content with this explanation.
- ***The assessment will not take place if both parents have not given informed consent in writing. In other words, both parents must sign the permission form as well as this notice.***
- Please take note that – should the relevant therapist in his/her expert opinion – deem it necessary that the child should undergo therapy, the consent granted in terms of the agreement for purposes of the assessment shall be deemed as consent for such therapy UNLESS a parent formally withdraws his/her consent in writing, furnishing valid reasons for such withdrawal, prior to the commencement of therapy.
- Once therapy has commenced, consent may not be withdrawn by a parent merely for the reason that a parent does not agree with a therapist's recommendations, opinions or feedback. It is not in the best interest of a minor child to build a relationship of trust with a relevant therapist, only to be disappointed or disillusioned by the premature seizing of therapy or transfer of the child to another therapist.
- Should a parent insist on withdrawal of his/her consent a consultation will be scheduled between both parents and the relevant therapist, during which such parent should explain the reasons for his/her withdrawal. Should the therapist be of the opinion that such withdrawal is *mala fide* (in bad faith) such therapist reserves the right to:
 - 1). Notify any succeeding therapist of the circumstances under which such consent was withdrawn;

- 2) If the therapist is of the opinion that the child will be severely prejudiced, by the withdrawal, the therapist reserves the right to approach a children's court for the necessary relief to ensure that therapy is continued at the cost of the parent who unreasonably withdrew his/her consent.
- The above-mentioned consent form should accompany the child on the day of the assessment.
- Please note that Eunice Uys is the only therapist at the centre that renders court or legal services. This includes investigations with regards to alleged sexual abuse, or care of- and access to a child / children in divorce matters. If it comes to light during the assessment that the nature, need and/or intent of the assessment is forensic (as mentioned above), the case will be referred another professional who specialises in forensic investigations. You will however still be liable for the account rendered by this Centre.

The assessment process is as follows:

- In order to render the best and most effective service, it is the practice of the Centre to directly start with the child. This is a 90-minute session with the child only. The parents are therefore not allowed to be present at this stage.
- If a child is however below the age of 4 years, the therapist will conduct a short initial conversation with the parent present. An extensive feedback session will follow the assessment where the parents will have the opportunity to discuss the matter at hand thoroughly.
- Children **do not accompany** the parents to the feedback session.
- If the child is under the age of 4 years, the assessment will be conducted in 2 sessions of 45 minutes each on separate days.
- Please take note that there is a long list of clients that would like to move their assessment appointment to an earlier date. We call on your integrity to cancel your appointment within 24 hours prior to your time slot if you wish to do so.

Fees

The Assessment will be R1300 (This includes both the Assessment and Feedback Appointments) .

Depending on the child's age the Assessment will be conducted in either a 90 minute or two separate sessions. The Feedback Session will be a 50 minute session with the parent/s.

A Therapy Session costs R500.

- Please note that the assessment and feedback session are payable before or on the scheduled date. This can be done in cash or via bank transfer/EFT. ***Please take note we do not have card facilities.***
- The feedback session will not take place unless the full amount have been paid.
- The client will receive an invoice and receipt that can be submitted to the medical aid.
- If an outstanding account reached the amount of R2000, therapy will be suspended until such account is paid in full and proof of payment is received.

Reports:

- Kindly take note that we **do not** automatically draft a report after an assessment.
- A report must be formally requested in writing by either of the parents and will only be released once the full payment of the report has been received.
- Please note that there is no medical aid benefit for reports and the client is therefore liable for payment of the report in his private/personal capacity.
- The report will be issued within a period of no more than **three weeks** after the payment is received.
- *Please note that none of the reports may be used for any legal or forensic court procedures or purposes.*

Tariffs for reports

Full report	R2500
Short summarised report	R1000

Divorced or Separated Parents:

- After the assessment the relevant therapist gives feedback on the assessment within the next two weeks. One feedback session is scheduled simultaneously with making the assessment appointment. It is the responsibility of the parent who scheduled the appointment to inform the other parent of the feedback session. The Centre will not be held liable to ensure that all the concerned parties are aware of this session. Only upon request, the therapist will see each parent individually for feedback sessions. ***Please note that parents will receive two separate individual invoices should the feedback session was provided for parents individually at the amount of R 500.00 per individual.***

- The therapist will not take phone calls or emails from one parent. Arrangements can be made with the Centre's assistant in terms of practicalities such as postponement or cancellation of appointments.
- The therapist shall not answer any mobile, sms or whatsapp messages unless it entails emergency arrangements as per discretion of relevant therapist.
- If one parent does not show up for joint appointments such appointment will be cancelled as no consultation will be conducted with one parent only.
- The therapist shall not respond to emails unless they are also copied to the other parent.
- The same principles also apply regarding contact or correspondence from lawyers for either party.
- The therapist does not act as a mediator in divorce matters and if such need arises, the therapist will refer the parents to a trained professional.
- The therapist will not engage in quick discussions with any parent or caretaker before and after therapeutic sessions. Please make an appointment or communicate via e-mail if there are any concerns or questions.
- If parents do not follow these guidelines, the therapist will be forced to terminate services to you and your family without delay. Such termination shall be communicated to both parties in writing by the relevant therapist.

I, _____ and _____ parents of
_____ understand these guidelines and undertake to adhere to them.

Signature (father) _____

Signature (mother) _____

Date: _____
